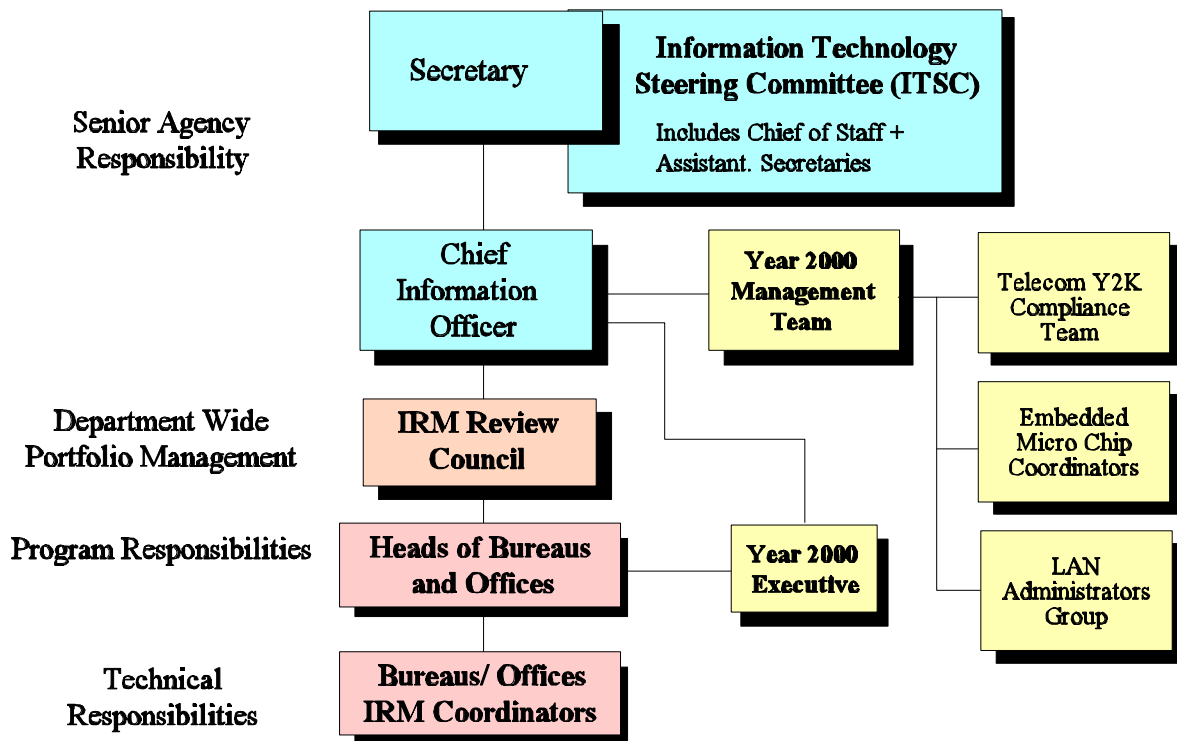


III. Management Structure

The Department has a multi-tiered approach to managing the Y2K problem as illustrated in the following Y2K Management Infrastructure diagram.



The top tiers, comprising the Secretary of Interior, the Information Technology Steering Committee (ITSC), and the Chief Information Officer (CIO), represent the senior Departmental managers. They have agency responsibility to provide this project's overall direction and resources, and ensuring accurate reporting to external organizations, such as the OMB and Congress. The Departmentwide Y2K Project Team is made up of representatives from each Bureau as well as members from various components of the Office of the Secretary. This team is tasked with developing and maintaining the Departmentwide Year 2000 Management Plan, refining inventory data on the Department's mission critical and information technology portfolio systems, and monitoring and reporting the progress of each conversion project. There are three additional teams that report through the Y2K Project Team to the CIO: the Telecommunications Y2K Compliance Team, chartered to ensure the compliance of all telecom equipment throughout the Department; the Embedded Micro Chip Coordinators Team, chartered to promote awareness

about potential risks concerning embedded microchips and inventory equipment containing embedded chips; and the LAN Administrators Group, who are responsible for ensuring that LANs throughout the Department do not fail because of Y2K problems. Each of these three teams report progress to the Y2K Project Team and the CIO.

The Department's CIO reports directly to the Secretary of the Interior and has overall responsibility for Y2K issues. The CIO chairs the Department's IRM Review Council, made up of senior managers from each of the Department's bureaus and offices and is charged with the oversight of the Departmentwide information technology investment portfolio. While the bureaus and offices are responsible for their particular Y2K activities, the Y2K Project Team is the Department's centralized coordinating team for all Y2K activities. The Y2K Project Team obtains monthly reports from their bureaus on the status of Y2K efforts and provides those to the Y2K Program Manager who works directly with the Department's CIO. Each Y2K Project Team member also reports directly to their Y2K Executive, a senior ranking business executive, established to add a business executive management perspective in dealing with the Y2K problem. In addition, the IRM Review Council meets regularly and receives reports on the status of the Y2K Project.

Additionally, the Secretary of the Interior has notified the heads of the bureaus and offices that they will be responsible for directing Y2K efforts in their Bureaus and that they will need to ensure that resources and funding are available for that effort. Other management responsibilities in this multitiered approach including program area and technical responsibilities are also noted on the diagram.